



**Board of Education
Policy Committee Meeting Agenda**

Wednesday, October 28, 5:30-6:30 p.m.

Zoom link: <https://us02web.zoom.us/j/2781024769>

1. Review/Discussion of September 2020 NYSBAA Policy Update (see below):
 - a) Recommendations regarding new language on equity and inclusiveness
 - b) New NYSED policy regarding Professional Learning
 - c) Board Records Policy change: Schedule LGS-1 to replace Schedule ED-1
2. Discussion of ongoing or new issues relating to district policy
3. Next meeting -- scheduling

September 2020 NYSBAA Policy Update [*relevant text, emphasis Andrew Rieser's, whose comments appear italicized and in brackets*]

... As is the case with the adoption of all policies, to the extent that this policy has legal implications, we recommend that you discuss its contents with your school attorney prior to adoption.

[I. New Language on Equity: NYSBAA recommends changes to certain policies to reflect equity and inclusiveness. I believe all recommendations are optional except for 9700 (in bold, below), which appears to be a required change]

0000, Mission Statement and Vision (policy optional, update optional): Changes to this policy are meant to support the district's commitment to addressing equity.

0105, Equity, Inclusivity, and Diversity in Education (policy, regulation, and exhibit): This policy sets out the Board's commitment to addressing equity in the school district. The regulation provides specific steps and actions the district can take. The exhibit provides definitions for terms used in the document, pulled from various sources.

4000, Student Learning Standards and Instructional Guidelines (policy optional, update optional). Changes to this policy are meant to support the district's commitment to addressing equity.

4511, Textbook Selection and Adoption (policy optional, update optional). Changes to this policy are meant to support the district's commitment to addressing equity, specifically to increase diversity and representation in textbooks and literary works for classroom use.

4513, Library Materials Selection (policy optional, update optional). Changes to this policy are meant to support the district's commitment to addressing equity, specifically to increase diversity and representation in library materials.

9420, Recruiting and Hiring (policy optional, update optional). Changes to this policy are meant to support the district's commitment to addressing equity, specifically to support hiring a diverse workforce.

9700, Professional Learning and Staff Development (policy optional, update required). Changes to this policy reflect amended state regulations regarding professional learning. Note that one such change requires professional learning to be culturally responsive.

[For more information, see <http://www.counsel.nysed.gov/rules/indices-fulltext/2019/01>]

[III. Records Retention: If I understand this correctly, we are required to adopt, by January 1, 2021, this new schedule related to records retention.]

Records Retention: new Schedule LGS-1 to replace Schedule ED-1: On January 1, 2021, Schedule ED-1, the records retention and disposition schedule for school districts and BOCES, will be replaced by a new Schedule LGS-1 (for all local governments). You may have references to Schedule ED-1 in the following policies and regulations:

0115-R, Student Harassment and Bullying Prevention and Intervention Regulation (or you may have policy and regulation 0115.1 instead)

1120, School District Records

5500, Student Records

5500-R, Student Records Regulation

5710, Violent and Disruptive Incidents

8210.1, Use of Surveillance Cameras on School Property

8414.4, Video Cameras on School Buses

8635-R, Information and Data Privacy, Security, Breach and Notification Regulation

Boards must formally adopt LGS-1 by January 1, 2021. A model resolution is available from the NYS Archives [here](#). In addition to changing “ED-1” to “LGS-1” in the text of a policy or regulation, the legal citation also changed. Schedule ED-1 was cited as 8 NYCRR §185.12 (or 8 NYCRR Appendix I). The citation for LGS-1 is 8 NYCRR §185.15 (or 8 NYCRR Appendix L), and the full title is “Retention and Disposition Schedule LGS-1 for New York Local Government Records.” However, these policy changes can be technical corrections and do not necessarily require the full policy reading process. It can be done as part of the resolution adopting LGS-1, as a separate resolution, or simply noted as an information item.